

# FIRST PRESBYTERIAN CHURCH

## Position Description

Title: Director of High School Student Ministries	Date: 04/15/2010
Department: Next Generation	Prepared By:
Regular – full time: 40 hours per week	Exempt

***FPC Student Ministry Statement of Purpose:***

*Student Ministries exists to REACH students with the Gospel, GROW them as disciples, and SEND them into the world to follow after Jesus Christ. In so doing, we will grow to become fully-devoted followers of Jesus Christ; Inwardly Strong and Outwardly Focused.*

**SUMMARY:**

To provide leadership in the development, training, oversight and encouragement of FPC students and friends, their families, and the adult leaders with them; take primary responsibility for programs related to High school student ministries; and attend meetings with the Next Generation ministries of the Session and sub-committees related to students.

**ESSENTIAL FUNCTIONS:**

- 55% Program activities and contact with students and parents
- 20% Program development and planning
- 10% Outside contact and non-program related activities
- 10% Administrative activities and related meetings
- 5% Continuing education & professional development

**ACCOUNTABILITIES:**

- Under the direction of the pastor for Next Generation Ministries, plan and direct high school student ministries, programs, and activities during Sunday mornings, evenings and weekdays. Programming should reflect the FPC Student Ministry Statement of Purpose; *reaching* out by welcoming and including new students and families, facilitating their *growth* as disciples, and *sending* students in mission to our city, state, nation, and to all the world.
- Assist in establishing and evaluating policies pertaining to students, volunteers and parents in collaboration with Director of Middle School Ministries, Session Committee and Sub-committees.
- Recruit, train and coordinate volunteer staff related to student ministry.

- Maintain contact with students through campus visits and attending outside activities such as ball games, concerts, dramas and other activities.
- Plan and lead all off-campus retreats, mission trips, outreach and community service.
- Plan and direct the *Ignite* summer high school student internship program.
- Select or develop curriculum for student ministries in collaboration with Session Committees and Sub-committees.
- Provide pastoral assistance as requested by pastors.
- Collaborate and cooperate with all staff within the Next Generation Ministries team, especially the Director of Middle School Ministries, but also including Children's, Music, and University Ministries.

#### INTERNAL/EXTERNAL RELATIONSHIPS

- Internal Reporting: Reports to the Pastor of Next Generation Ministries. Attends Staff meetings, Session Committees and/or Sub-committees on a regular basis or as required.
- External Interface: Has primary responsibility for interface with parents, volunteers and other outside groups or organizations related to the High school age programs.

#### QUALIFICATION STANDARDS:

- An active, growing relationship with Jesus Christ.
- A passion for helping students meet Christ and develop an ongoing relationship with Him.
- Knowledge of Bible, the Reformed tradition, and ability to relate the Gospel of Jesus Christ to students.
- Ability to organize and direct programs; communicate with students and adults; work independently.
- Bachelor's degree or equivalent professional experience.
- Minimum 1 year experience working with students, either as volunteer or paid staff. Experience supervising other staff personnel preferred.

Applicants may make inquiry for this position by emailing resume to:  
[search.fpcstudentministries@gmail.com](mailto:search.fpcstudentministries@gmail.com)